Welcome to HSMC Library.
This guide is designed to get you off to a great start for your study at HSMC.
If you want to know more, you can always visit, call or send us an email.
The librarians are here for you.

**Library Card**
Student ID Card = Library Card
+ Enter the Library
+ Book & check-in library rooms
+ Borrow & return library items
+ Access library resources (print or electronic)

**Room Booking**
You can book below library facilities via Rooms & Facilities Booking System:
+ Group Discussion Rooms
+ Group Viewing Room
+ Study Carrels
+ Postgraduate Study Room

**DIY borrowing and returning services** are provided by self-check machines which are located on 1/F and 2/F of the Library.

**Library Workshops**
You are invited to attend our Orientation and Information Skills Workshops.
Tips: ECA hours are counted for participating in any library workshops.

**SearchPlus**
is a one-stop search interface for HSMC Library resources such as journal articles, news, e-books, print and audio-visual materials.

**SearchPlus Goes Mobile**
is the mobile version of SearchPlus. You can access library resources from your mobile devices anywhere, anytime.
Get started with HSMC Library

My Circulation Record
From "My Circulation Record", you can:
+ View your circulation record
+ Renew loan items
+ Request items on loan to others
+ Change the PIN for your account
+ Check library fines

How do I login to My Circulation Record?
+ Click "My Circulation Record" from Library website
+ Login: User ID: Student ID PIN: Your Password

Tips: Change the initial password after your first login to operate self-check machines.

Password for First Time User
Default PIN: First 4 digits of HKID (alphabet included) + Last 3 digits of student ID
Example: HKID: A123456(6) Student ID: XXX789 Default PIN = a123789

How many items can I borrow from the Library?
Undergraduate 30 items (5 quotas for Courses Reserve/Special Collections)
Postgraduate 50 items (5 quotas for Courses Reserve/Special Collections)

Loan Period
Circulation Multi-media Course Reserve Special Collection
Collection Periodicals Collection (except Gao Xingjian Collection)
Undergraduate 28 days 3 days 2 days 2 hours (Library Use Only)
Postgraduate 60 days 3 days 2 days 2 hours (Library Use Only)

* All borrowed items except reserve materials can be renewed once provided that no other borrowers request for the same items.

Fines will be charged for late return library materials as below:
Circulating Materials/Recall Materials HK$1 per opening day Maximum Fine: HK$100 per item
Multi-media Materials/Periodicals HK$2 per opening day
Course Reserve Materials HK$2 per opening hour

* Borrower who has not paid maximum fines of HK$100 on overdue items will lose the Library privileges.

Recall
+ All items borrowed from the Circulation Collection are subject to recall once requested by another user.
+ The loan period will then be shortened. Borrowers who receive recall notices are responsible for returning their borrowed items on or before the recall due dates.

How many items can I borrow from the Library?

Subject Guides
Subject Guides provide a starting point for finding library resources on your subject.
+ Go to http://library.hsmc.edu.hk
+ Click "Learning & Research" → "Subject Guides"

How do I access Electronic Resources?
On-Campus
+ Go to http://library.hsmc.edu.hk
+ Click "Collections" → "E-Resources"
(A list of databases can be found by subjects, formats, or alphabetical order)

Off-Campus
You can simply click the e-resources and enter your Windows ID & PW to login library e-resources.

Access Resources @Other University Libraries
You can borrow the Reader’s Cards of other University libraries. Scan the QR code for more details.

Library Opening Hours during Term Time
G/F 1/F 2/F
Monday to Friday 8:30am-7:00pm 8:30am-9:00pm 10:00am-7:00pm
Saturday 9:00am-5:00pm 9:00am-5:00pm Closed
Sunday & Public Holidays Closed Closed Closed

The Library operates a 24 Hours Study Area on the G/F of the Library during exam period.

Subject Guides

Library of Congress Classification Outline
Books are arranged on shelves by call numbers which represent their subjects.

B = Philosophy. Psychology. Religion
D = History. General, Europe, Asia, Africa, Oceania
DS = World politics
H = Geography. Anthropology. Recreation
G = Geography. Anthropology. Recreation
H = Social Sciences
J = Fine Arts
K = Law
L = Education
M = Fine Arts
P = Language and Literature
Q = Science
R = Social Sciences
S = Philosophy. Psychology. Religion
T = Technology
Z = Bibliography. Library Science. Information Resources (General)

Tips:
Scan the QR code for more details.

Tips: The details of overnight access to 24 Hours Study Area during exam period.